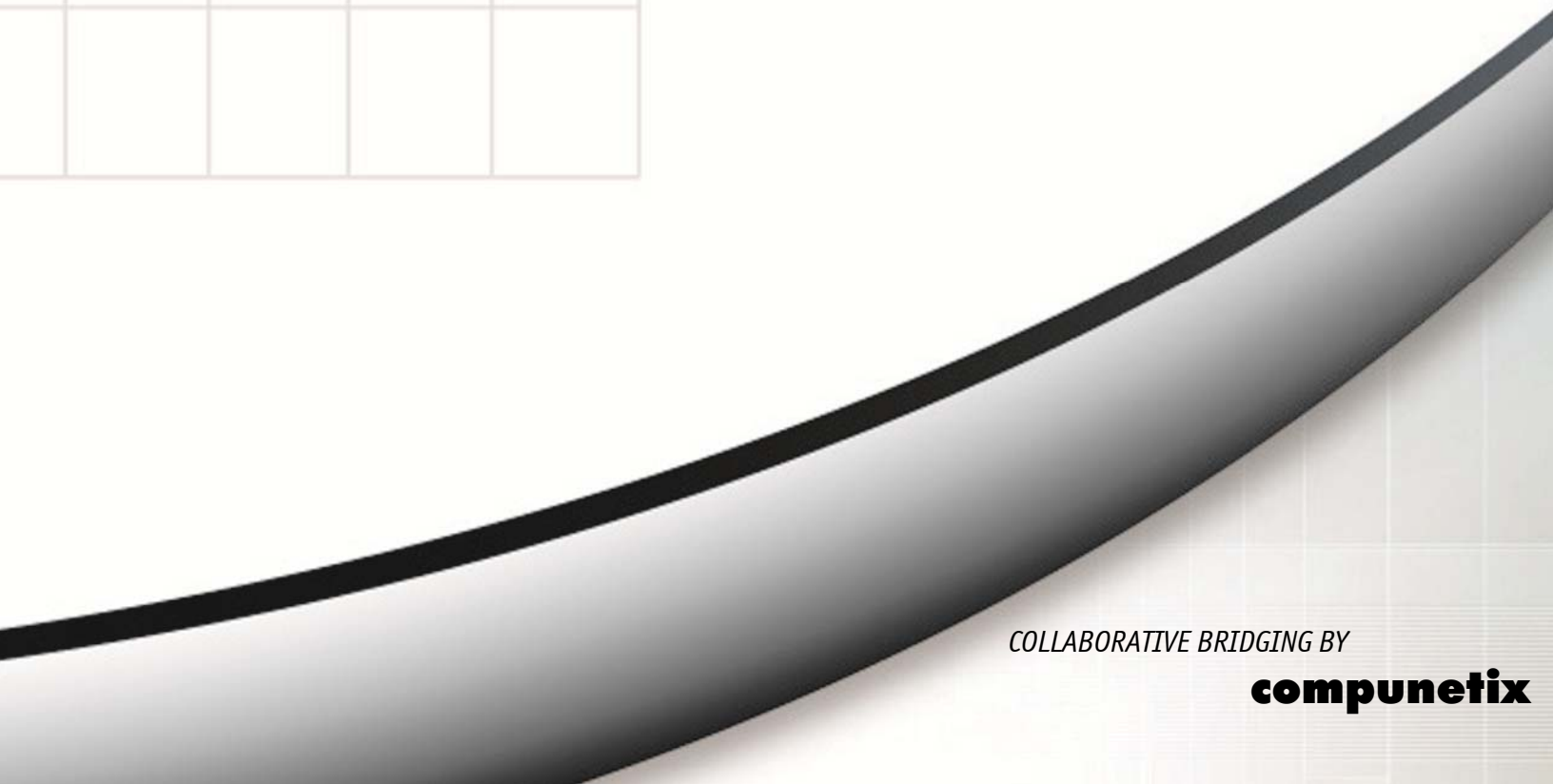




CONTEX Report™ Training Agenda



COLLABORATIVE BRIDGING BY

compunetix

CONTEX Report Training

The CONTEX Report training course is designed to occupy one half day. This course offers trainees an in-depth look at the CONTEX Report and how to generate standard reports.

General Training Information

Suggested Training Environment

This course can be offered either at the customer site or at the Compunetix training facility in Monroeville, PA.

Training Prerequisite

Generally, people attending the CONTEX Report end user training class should possess the following skills:

- Should be computer literate.
- Should be familiar with Windows.

Course Start and End Time

Typically the training course starts at 9:00am and finishes at 12:00pm.

Minimum and Maximum Number of Trainees

The minimum number of trainees per course is two (2) and the maximum is eight (8).

Typical Course Agenda

Day 1

Lesson 1: Introduction to CONTEX Report

Trainees are introduced to CONTEX Report and course terminology. The system architecture is reviewed.

Lesson 2: System Configuration

During this lesson, trainees are shown how to set up additional CONTEX systems from which to gather data, how to set up users, and how to set up report destinations.

Lesson 3: Generating Reports

During this lesson, trainees review how to generate any of the sixteen (16) standard system reports that come with CONTEX Report. Scheduling the individual reports is reviewed as well as the scheduling options available. Individual report parameters are also reviewed.

Lesson 4: Interpreting Reports

During this lesson, trainees review each of the sixteen (16) standard reports that can be generated within CONTEX Report.

Practical Exercises

Throughout the training course trainees are given practical exercises to apply information learned. Review questions may also be distributed.

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