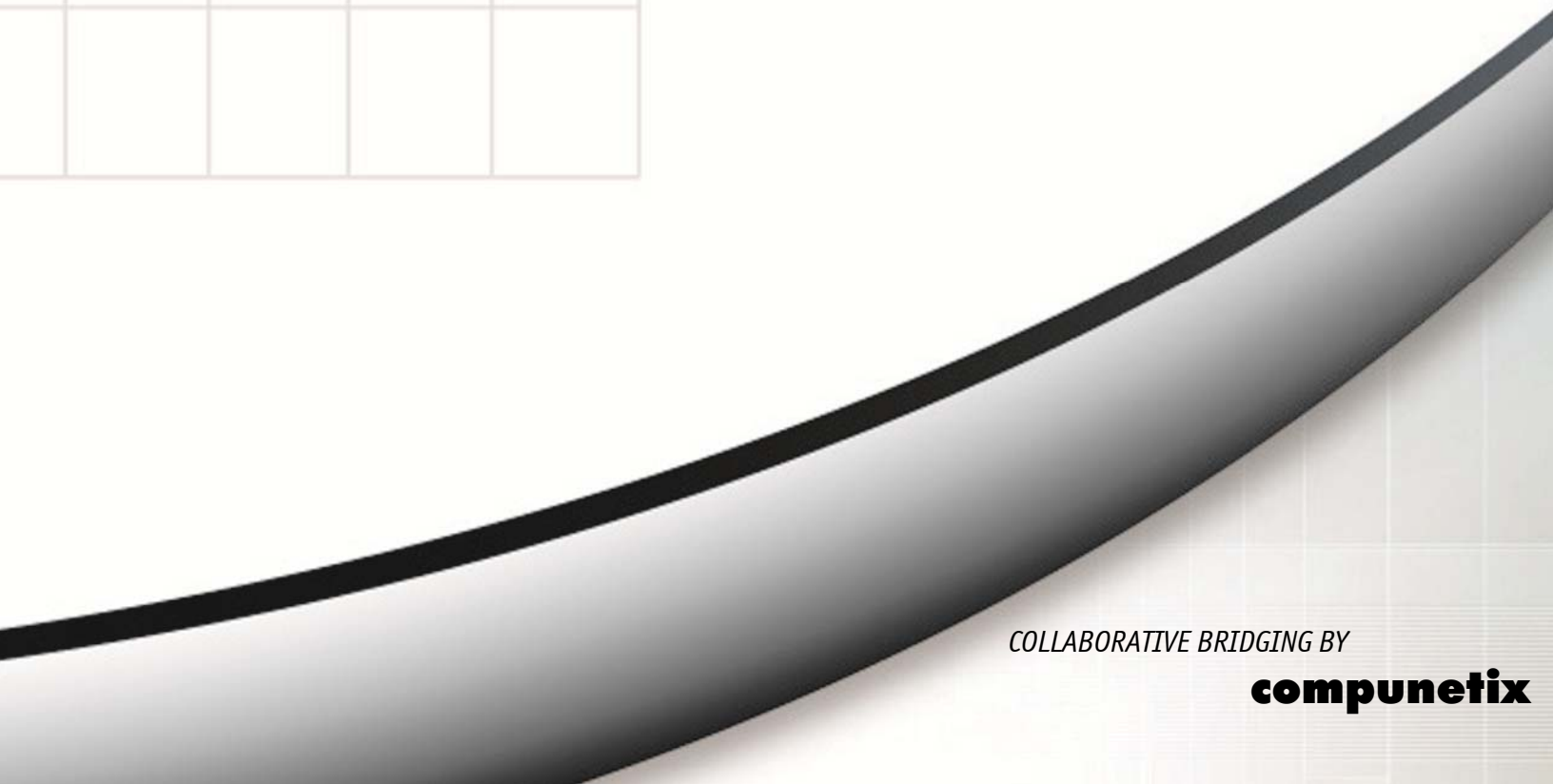




CONTEX Presenter™ Operations Training Agenda



COLLABORATIVE BRIDGING BY

compunetix

CONTEX Presenter Operations Training

The CONTEX Presenter Operations training course is designed to occupy one half day. This course offers trainees an in-depth look at the CONTEX Presenter end user application.

General Training Information

Suggested Training Environment

This course can be offered either at the customer site or at the Compunetix training facility in Monroeville, PA.

Training Prerequisite

Generally, people attending the CONTEX Presenter end user training class should possess the following skills:

- Should be computer literate.
- Should be familiar with Windows.

Course Start and End Time

Typically the training course starts at 9:00am and finishes at 12:00pm.

Minimum and Maximum Number of Trainees

The minimum number of trainees per course is two (2) and the maximum is eight (8).

Typical Course Agenda

Day 1

Lesson 1: Introduction to CONTEX Presenter

Trainees are introduced to CONTEX Presenter and course terminology.

Lesson 2: Presenter Main Window

During this lesson, trainees review the Presenter main window and how to login. Additionally, they are shown how to combine their audio and data portions of the conference.

Lesson 3: Setting up Audio & Video/Managing Active Users

During this lesson, trainees review how to promote a participant, edit participant information, pass control, share a file, eject a participant, and manage participants including disconnecting, muting/unmuting, placing on hold and joining to the conference.

Lesson 4: Sharing Applications and the Meeting Tools Area

During this lesson, trainees review how to share their desktop or a specific application, use the annotation tools, record the conference, secure the conference, send text chat messages both privately and publically, and call a new user.

Lesson 5: Using Additional Features/Audio Conference Area

During this lesson, trainees review how to combine their audio and data conferencing portions, initiate a roll call, and request a party count.

Practical Exercises

Throughout the training course trainees are given practical exercises to apply information learned. Review questions may also be distributed.